

**MOUNT VERNON MUNICIPAL COURT**  
**REQUEST FOR LIMITED DRIVING PRIVILEGES**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

PLACE OF EMPLOYMENT: \_\_\_\_\_

ADDRESS OF EMPLOYMENT: \_\_\_\_\_

LIST BELOW YOUR WORK SCHEDULE, DAYS, HOURS, OVERTIME, AND ANY OTHER REASON YOU ARE REQUESTING DRIVING PRIVILEGES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CHECK ALL THAT YOU ARE REQUESTING PRIVILEGES FOR:

PROBATION APPOINTMENTS     AA MEETINGS     FREEDOM CENTER

DRIVER INTERVENTION PROGRAM – PLACE & DATE: \_\_\_\_\_

OTHER – EXPLAIN \_\_\_\_\_

\_\_\_\_\_

NAMES OF OTHER DRIVERS IN YOUR HOME \_\_\_\_\_

\_\_\_\_\_

By signing this request for limited driving privileges, I affirm that I now have insurance or other financial responsibility coverage and that I will not operate any motor vehicle without FR coverage.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**\*\*YOU MUST ATTACH A COPY OF YOUR MOST RECENT PAYSTUB WITH THIS REQUEST FOR DRIVING PRIVILEGES.**

MOUNT VERNON MUNICIPAL COURT  
REQUIREMENTS FOR FILING FOR  
LIMITED DRIVING PRIVILEGES WHILE UNDER AN  
ADMINISTRATIVE LICENSE SUSPENSION OR OVI SUSPENSION

ONCE YOUR APPLICATION IS ACCEPTED, THERE IS A FIFTY DOLLAR (\$50.00) FILING FEE AND FIVE (5) BUSINESS DAYS WAITING PERIOD TO RECEIVE YOUR LIMITED DRIVING PRIVILEGES

- STEP 1        You must make sure you are not under any other license suspension other than the current suspension for ALS or OVI. If you are not sure, you will need to contact the Ohio Bureau of Motor Vehicles at (614) 752-7500.
- STEP 2        Fill out this “Request for Limited Driving Privileges” and return this to the Probation Department.
- STEP 3        If it is determined that you are eligible to obtain Limited Driving Privileges, you must then pay a \$50.00 filing fee.
- STEP 4        You must show Proof of Insurance and/or an SR 22 Bond.
- STEP 5        You may be required to obtain “Restricted Plates” for your vehicle (you will be given the proper documentation to take to the Deputy Registrar – The vehicle must be registered to **YOU**). You may also be required to have an “Ignition Interlock” installed on your vehicle. The Court will notify you at that time if this is required.
- STEP 6        Bring proof of plates and/Ignition Interlock to the Court and your “Limited Driving Privileges” will be issued at that time.
- STEP 7        YOU CANNOT DRIVE UNTIL YOU HAVE A CERTIFIED COPY OF YOUR “LIMITED DRIVING PRIVILEGES” FORM. THIS FORM MUST BE CARRIED WITH YOU AT ALL TIMES.

**NO** MONEY WILL BE REFUNDED AFTER YOUR APPLICATION IS FILED. IT IS IMPORTANT TO FOLLOW THE ABOVE STEPS AND HAVE THE CORRECT INFORMATION.